

**SOUTHWESTERN ILLINOIS COLLEGE**  
**COURSE SYLLABUS**  
**Fundamentals of Music, 104-001**  
**Fall 2022**

---

**GENERAL INFORMATION**

Instructor: Michael Pond-Jones  
Class time: Monday - Friday 9:30 am - 10:30 am  
Semester hours Lecture Hours: 3 Lab Hours: 0  
Class Location Campus: BTHS West Room: A112  
Phone: 618.222.7687  
Toll Free in Illinois: 1-866-942-SWIC (7942)  
Office Hours: Monday - Friday 8:30 am - 9:30 am  
Office Location: A112  
E-mail: mpondjones@bths201.org  
Website: bellevillemusic.org

**COURSE DESCRIPTION**

This is a beginner's course in reading music notation and understanding keys, scales and chords, including an introduction to the keyboard. The course is designed for a variety of music students: those who are beginning the study of music with little or no background; those who are prospective college music majors who must prepare for formal training in harmony and counterpoint; elementary school teachers who need a basic knowledge of music; and those students who would like a degree of music literacy.

**PREREQUISITES**

None.

**COURSE OBJECTIVES**

Upon successful completion of this course, the student should be able to:

1. Identify the line and space notes of the Grand Staff.
2. Interpret and demonstrate the octave register system.
3. Distinguish between basic rhythmic note and rest values by name, shape and comparison of value.

4. Show location of any note on a piano keyboard.
5. Identify intervals from prime to octave by quality and quantity.
6. Name the basic chord spellings and analyze major, minor, diminished and augmented chord types.
7. Spell major, natural minor, harmonic minor or melodic minor scales.
8. Recreate the Circle of Fifths and the proper order and placement of the orders of sharps and flats.
9. Count, write, clap or play rhythmic notation in simple and compound meters.
10. Interpret simple and compound meters.

## **TEXTBOOK(S)/COURSE MATERIALS**

The Musician's Guide to Fundamentals (Third Edition)

**ISBN-13:** 9780393664409

**ISBN-10:** 0393664406

**Author:** Jane Piper Clendinning; Elizabeth West Marvin; Joel Phillips

**Edition:** 3

**Binding:** eBook

**Publisher:** W. W. Norton

## **GRADING PROCEDURE**

METHODS OF STUDENT EVALUATION:

1. Examinations
2. Oral examinations
3. Keyboard skills
4. Daily assignments
5. Online Activities

## **ATTENDANCE POLICY**

College Attendance Policy: You are expected to be present for all assigned classes, lectures or laboratory sessions. If you are absent, you must show your instructor that your absence has been for a good cause. If you are absent more times during the semester than the number of times the class meets per week, you may be dropped from the course at the discretion of the

instructor. When a student is dropped by an instructor with an effective date before the midterm date of the class a “W” will be recorded. When a student is dropped for non-attendance by an instructor with an effective date after the midterm date, the instructor will have the prerogative to assign a grade of “WF” or “W”.

## STUDENT PARTICIPATION IN ONLINE AND REMOTE LEARNING

For online/remote learning, a student must demonstrate ongoing participation in the Learning Management System, Google Classroom. Ongoing participation means students must maintain regular communication with the instructor and meet specified course assignment deadlines. A student who is not active in the course and does not communicate with the instructor over a period of 7 consecutive days may be withdrawn from the course due to lack of participation.

## COLLEGE-WIDE CORE COMPETENCIES

Students who complete a degree from SWIC will gain competency in skills related to communication, reasoning, and citizenship. In this class, students will develop skills or be exposed to the following competencies:

Citizenship Skills		Communication Skills		Reasoning Skills	
Civic & Social Accountability		Computer Literacy		Critical Thinking	
Personal Accountability		Oral Communication		Quantitative Literacy	
		Writing			

## STUDENT LEARNING OUTCOMES

The assessment of student learning is an integral part of the educational experience at Southwestern Illinois College. To this end, the faculty continually assess student learning to improve student success. Occasionally you will be requested to participate in college-wide and/or discipline specific assessment activities. Please take these assessments seriously. The data that are collected will provide valuable information to faculty and will be used to improve student learning at SWIC.

## EMERGENCY CLOSURE STATEMENT

In case of emergency closure, students must log into Google Classroom for specific assignments/instructions. Your instructor will notify you where assignments or instructions are located. Posting of assignments/instructions during college closure are provided to prevent disruption in the planned course schedule. Some labs may have students complete assignments on alternate dates/times when the college is open. Your instructor must notify you of the practices within that program/discipline.

## **DISABILITY & ACCESS CENTER**

Students with disabilities who believe that they may need accommodations are encouraged to contact the Disability & Access Center at 618-222-5368 or 618-234-3347 (TDD) to ensure that such accommodations are implemented in a timely fashion.

## **ETHICAL CONDUCT – Academic Dishonesty**

Academic misconduct includes, but is not limited to cheating, plagiarism and forgery, failure or refusal to follow clinical practice standards, and soliciting, aiding, abetting, concealing, or attempting such acts. Plagiarism is defined as the act of representing the work of another as one's own. Plagiarism may consist of copying, paraphrasing, or otherwise using written or oral work of another without proper acknowledgment of the source or presenting oral or written material prepared by another as one's own. Refer to the Student Handbook or College Catalog for more details.

## **ACADEMIC RIGOR STATEMENT**

You are enrolled in an academically rigorous college course. Your success in this course will require a significant investment of time outside of the class. According to the Administrative Rules of the Illinois Community College Board (section 1501.309), it is assumed that the student will invest two hours of outside study time for each hour of classroom lecture time and one hour of outside study time for each two hour laboratory session.

This course is approved under the Illinois Articulation Initiative (IAI). The IAI is based upon the assumption that community colleges and universities are equal partners in delivering lower-division baccalaureate courses. This course is considered equal in scope, quality, and rigor to comparable courses offered at other colleges and universities in Illinois.

## **COURSE SCHEDULE**

1. Basic music notation
  - Pitch
  - Rhythm
  - Keyboard
2. Rhythmic notation
3. Scales and key signatures
  - Major Scales
  - Minor Scales
4. Intervals
5. Basic harmonic structure
  - Chords: major, minor, augmented and diminished
  - Chords: seventh chords
  - Primary triads

## COVID-19 SAFETY PRECAUTIONS

To protect your classmates, yourself, and the instructor, you are expected to conduct yourself in a safe manner in this class. In classroom sessions during the current pandemic, you are expected, at minimum, to comply with the following requirements.

1. If you are ill with any symptoms suggesting COVID-19, stay home and contact a healthcare provider. Contact a healthcare provider immediately if your symptoms become serious or if you experience shortness of breath.
2. Students are required to wear a face mask or face covering at all times on campus in order to inhibit community spread of COVID-19 coronavirus. You must properly wear a face mask or face covering during class, and the mask must remain in place throughout the class session. The face mask or face covering must cover both your mouth and nose and must be sufficient to block exhaled drops of moisture.
3. To the greatest extent possible, you must comply with “social distancing” (stay at least 6 feet apart from others, avoid sharing things, etc.)

You will be encouraged to disinfect your classroom space before and after class.

If you are unable to comply with these requirements, you will not be allowed to attend class. Repeated incidents of noncompliance may be reported to Public Safety, as well as reported as a student conduct code violation and may result in your withdrawal from the course.

Please notify the instructor about any absences from class beforehand or as soon as reasonably possible afterward. For class sessions that you must miss due to illness or quarantine, if possible, you will be provided alternate means for engaging in the class and learning.

These requirements may change as governmental and institutional mandates change in response to the current pandemic.

Questions and concerns regarding COVID-19 and SWIC's institutional response to the pandemic should be directed to Danielle Chambers (Danielle.Chambers@swic.edu) in the SWIC Human Resources office.

**Academic Support Services** - Students needing assistance with tutoring, library research, study space, computers and internet access may go to the Library or Success Center. For more details on each service, go to [swic.edu](http://swic.edu).

**Phones in Classroom** – All cell phones and electronic devices should be turned off or silenced prior to entering the classroom.

**New Student Orientation** – All new students are encouraged to participate in the online New Student Orientation, where students learn about the many programs and services available to help them succeed in college. New Student Orientation can be found at [estorm.swic.edu](http://estorm.swic.edu).

**SWIC Alert** - This free emergency alert system sends text messages and/or emails to students and employees. SWIC does not charge for this service; however, the only cost is what the cell phone carrier charges to receive text messages. To register, log in to your student account on eSTORM, and go to “SWIC Alert Signup” from the Main Menu.

**Policy for Inclement Weather Conditions** – During times of inclement weather, SWIC may cancel classes (close the college), delay the start of classes, or cancel classes on a particular campus. Information about college closure and delay of classes will be provided through the SWIC alert system, the SWIC website, and local media.

**Emergency Procedures** - General information about the emergency response and evacuation procedures for Southwestern are publicized each year as part of the institution’s Clery Act compliance efforts and that information is available on the Southwestern Public Safety website. Emergency Response Guides and Plans are available on the Public Safety website at SWIC.edu.

**Official Communication**- Your student e-mail account is the official method to communicate between you and your instructor. Official communication will not be sent to your personal e-mail (yahoo, wildblue, gmail etc.).

**Course Withdrawal** - Withdrawal from this course could impact your academic progress or financial obligations. Please consult with the instructor before withdrawing from the course. Questions regarding the consequences of course withdrawal should be directed to both SWIC Academic Advising (Advising@swic.edu) and Enrollment Services (EnrollmentServices@swic.edu).